



# CAPPS Notice

**Date of Notice:** January 26, 2010

**Subject:** 2010 NFC User Group (UG) Schedule

**Database/Customer(s) Affected:** All Customers

**Dear Customer:**

The National Finance Center (NFC) is pleased to announce we have finalized the 2010 schedule for all UGs. The UG schedule for 2010 will commence with a Kick-Off Meeting for each UG to be held in the Client Services Office, Lincoln Room, 14th and Independence Avenue SW, Washington, DC, Room 1623-S, South Building for each UG provided below.

We will be providing each participant a copy of the welcome letter, agenda, charter, and UG chart identifying key NFC participants and Customer Co-Chair(s) for each UG by Friday, January 29, 2010. We have established private distribution listings for each of our UGs through our Email Subscription Service. This email service will afford the entire content information to be contained in an email instead of the attachment of Word/Excel files, etc.

2010 UG schedule and dedicated email boxes for each UG is provided for your information below:

UG Name	1 <sup>st</sup> Quarter Meeting Dates (kickoff meeting)	2 <sup>nd</sup> Quarter Meeting Dates	3 <sup>rd</sup> Quarter Meeting Dates	4 <sup>th</sup> Quarter Meeting Dates	Customers requested to send topics of interest to email boxes
<b>EmpowHR (EmpowHR) UG</b>	February 10, 2010 9:30 am – 11:30 am ET	April 13, 2010 9:30 am – 11:30 am ET	July 13, 2010 9:30 am – 11:30 am ET	October 12, 2010 9:30 am – 11:30 am ET	<a href="mailto:empowhr@usda.gov">empowhr@usda.gov</a>
<b>EPIC (EPIC) UG</b>	February 9, 2010 1:00 pm – 3:00 pm ET	April 13, 2010 1:00 pm – 3:00 pm ET	July 13, 2010 1:00 pm – 3:00 pm ET	October 12, 2010 1:00 pm – 3:00 pm ET	<a href="mailto:epic@usda.gov">epic@usda.gov</a>
<b>Reports (RUG) UG</b>	February 11, 2010 9:30 am – 11:30 am ET	April 15, 2010 9:30 am – 11:30 am ET	July 14, 2010 9:30 am – 11:30 am ET	October 14, 2010 9:30 am – 11:30 am ET	<a href="mailto:rug@usda.gov">rug@usda.gov</a>
<b>T&amp;A (TAUG) UG</b>	February 10, 2010 1:00 pm – 3:00 pm ET	May 19, 2010 1:00 pm – 3:00 pm ET	July 15, 2010 1:00 pm – 3:00 pm ET	October 19, 2010 1:00 pm – 3:00 pm ET	<a href="mailto:taug@usda.gov">taug@usda.gov</a>

If you have any questions regarding this notice, please contact the NFC Client Management Branch at [customer.support@usda.gov](mailto:customer.support@usda.gov).